Kippen Community Council

Minutes of the Meeting held in Kippen Reading Rooms at 7:30 Wednesday 8th November 2023

Present: Barbara Ross (Vice-Chair), Margaret Beaton (Planning/Licensing), Scott Crawford, Ann Milligan, Christine Stewart, Michaela Yates (Secretary).

In Attendance: Esther Lim (Minute Taker)

Apologies: Derek Shanks (Chair), Robert Clubb (Treasurer), Councillor Rosemary Fraser

Residents: There were 3 members of the public present

1. Welcome and Apologies

In the absence of the Chair, the meeting was chaired by the Vice-Chair, Barbara Ross (BR). The Chair welcomed attendees to the meeting and gave the apologies.

2. Adoption of Minutes

The unconfirmed minutes of the Meeting held on 11th October 2023 were approved having been proposed by Margaret Beaton (MB) and seconded by Ann Milligan (AM).

3. Matters Arising

3.1 Castlehill Loan Recycling Hub

Awaiting update on enquiry from Robert Clubb (RC) / Councillor Henke (PH).

3.2 Local Place Plan (LPP)

BR reiterated the importance for Kippen of having its own LPP to ensure the village has a voice in planning decisions in the future.

RC, AM & BR had a useful meeting to discuss the action plan for the LPP and some members will attend a seminar on 21st November providing further advice and guidance. The CC have begun talking to potential stakeholders and plan to set-up a sub-committee which will meet more frequently than the KCC to move things forward.

BR has produced a write up of the LPP, the drop-in sessions and the air quality findings for the website and members have started talking to potential stakeholders.

It is envisaged the majority of work gathering input for the LPP will take place in the first half of 2024 and the LPP will be written in Autumn 2024. The deadline for submission is April 2025.

3.3 Website Access for Michaela Yates

This has been provided. Michaela Yates (MY) agreed to provide a copy of the meeting minutes for the Village Shop. Members discussed the practicalities of providing the notes in large print or using a basic digital reader. It was noted that the noticeboard is no longer watertight.

3.4 Bridge Handrail Repair

This repair is bigger than originally realised as the complete handrail and side poles need to be replaced. The CC are uncertain who is responsible for the bridge. It was agreed that this repair should be included in the funding application to be submitted to the windfarm in January 2024**.** If the bridge is part of a core, it is understood that repairs will need to fit these requirements. **[Action: DS to get a quote for repair to be included in the proposal]**

There was considerable discussion around who is responsible for what land within village. MY suggested that the CC create a google doc detailing who is responsible for what within the village for the benefit of new members.

3.5 Blocked Drains on Main Street

Scott Crawford is awaiting a response to his enquiry. He agreed to chase this up. **[Action: Scott Crawford]**

Stirling Council workmen have cleared some drains and will come at some future date to clear the remaining drains. SC have confirmed they cannot give the CC advance notice of when workmen will come so that they can arrange for cars to be moved off the drains.

3.6 Giant Hogweed

Stirling Council have responded that the Giant Hogweed identified in the area is not their responsibility but should be removed by the private landowners. The Chair confirmed that the next step is to contact Mark Ruskell of the Scottish Green Party and other local MSPs regarding its removal. **[Action: Barbara Ross]**

3.7 Standing Water & Ice Risk – The Meadows

The situation in ongoing. Councillor Henke has contacted Scottish Water regarding this and is awaiting a reply. MY will follow up to see if local residents can also complain directly to the company. **[Action: Michaela Yates]**

3.8 Installation of Telegraph Pole without Consultation

The situation is ongoing.

3.9 Potholes

The CC is awaiting a response from Councillor Henke. Residents are reminded that they can report potholes directly to SC and urged to do so.

4. Matters for discussion

4.1 Police Report

The Secretary read the police report for October 2023. The following cases were reported:

- 1 undetected theft of a quad bike from a local farm.
- 1 case of a motorist driving without valid motor insurance
- 1 incident of a dog biting a person
- A motorbike, previously reported stolen, was recovered near the locus of the original theft.

In addition, a number of speeding offences were detected using the speed safety camera van on the A811 near Kippen. The Police also responded to a number of calls in relation to vehicles caught in recent flooding.

4.2 Correspondence

4.2.1 Adoption of Private Road Near Dasher Farm

Residents asked the CC for advice as their application to have this road adopted by SC has been turned down.

The KCC reiterated their support for this application, but, as most members are relatively new to the CC, they advised the residents to contact local councillors directly for advice. They also recommended that the residents ask Stirling Council to confirm why they will not adopt the road and to confirm what the residents need to do to have it adopted in the future.

4.2.2 Installing a Light in the Bus Shelter

A local resident has written expressing concern at drug users using the bus shelter and suggesting that installing a light might be a deterrent.

The KK agreed that installing a light would be a good idea from the point of view of safety generally. MY agreed to contact Stirling Council. **[Action: Michaela Yates]**

Members encouraged residents to call the police straightaway if they see a crime committed

4.2.3 Maintenance of War Memorial

A local resident contacted the CC asking for volunteers to take over the care of the war memorial with immediate effect as he is no longer able to do so.

The KCC is unsure who owns the land and who is responsible for the memorial. They recognised the 2-fold need:

1) To tidy up the war memorial for Sunday's act of remembrance
2) To ensure the ongoing maintenance of the memorial

Christine Stewart (CS) agreed to speak with representative of the church and local residents. MY agreed to contact Stirling Council. **[Action: Christine Stewart and Michaela Yates]**

4.3 Planning Report

There were no changes to report.

4.4 Treasurer's Report

There was no treasurer's report for the meeting. There was one expenditure noted for the period: £40 for a minute taker.

4.5 Councillor's Report

There was no councillor's report for this meeting.

5. Communication

The CC discussed how to simplify and improve communication both internally and externally. The following matters were discussed:

- KCC members should use the KCC email for all CC business
- Members could take it in turns to monitor the KCC email on a monthly rota basis.
- The CC could create an auto-reponse message for the KCC email explaining that members will respond to queries when they are able and not to expect an immediate response.
- Put a note into The Wee Vine to manage expectations over response times.
- KCC could set up its own facebook page for community updates and then request that the other Kippen facebook pages subscribe to it. This would avoid the need to post the same message on multiple sites.
- MY suggested looking at the Gargunnock CC facebook as a good example and speaking to a CC member about the best way to manage it.
- CS suggested changing the name of the KCC Whatapp group to reflect its primary use as a safe space for internal conversations rather than a means of external communication. Members agreed.
- Members discussed whether to send out agendas and other documents via Whatsapp or email. SC suggested that email reaches a larger number of stakeholders as more people use it than Whatsapp.
- Members discussed what communications sent to the KCC should be forwarded on to the whole group. It was agreed that, when the correspondence is time

sensitive, it should be forwarded to members. If not, it can be shared at the next KCC meetings.

- Details of public meetings should be posted on the website rather than forwarded individually to each member. If a particular CC member is invited to attend the meeting then the correspondence should be forwarded directly to them. If you feel a CC member should attend but no one had yet been identified, forward the meeting to the whole CC.

6. Round Table Discussion / Any Other Competent Business

6.1 Dog bins

The meeting discussed the need for more dog bins, specifically near the football pitch and on Scott Brae. MY agreed to contact SC to request more bins. **[Action: Michaela Yates]**

6.2 Fireworks

Members agreed that the fireworks on Friday night were very good.

6.3 Thank You

A member of the public thanked Scott Crawford for his quick response to their enquiry.

7. Date of Next Meeting

The next meeting will take place at 7:30pm on Wednesday 13th December 2023 in the Kippen Reading Rooms.